



United States of America Republic
Secretary of State
(202) 333-2123

Travis-Austin: Bey
SECRETARY OF STATE
United States of America
Republic

**INSTRUCTIONS FOR
APPLICATION FOR CERTIFICATE OF AUTHORITY
TO DO BUSINESS IN U.S.A.R. FOR A COOPERATIVE ASSOCIATION**

A foreign cooperative association may not transact business in U.S.A.R. until it obtains a certificate of authority. Before applying for a certificate to do business in U.S.A.R., you may wish to review Section 351.1213. USRS, available online at www.usarsosgov.us

Enclosed are forms to be used to apply for a certificate of authority. In completing the form, the following will assist you:

1. The application must be accompanied by a current (dated within 60 days) "Certificate of Good Standing/Existence" from the parent state. This must be an original with original seals and signatures. This certificate can be obtained from the parent state's Secretary of State or authority which issues corporate charters; normally a fee is charged by the parent state for issuing this certificate.
2. The filing fee for a certificate of authority is \$105. (Checks should be made payable to Director of Revenue.)
3. By law, the cooperative must list a registered agent and the agent's address in U.S.A.R.. The registered agent may be an individual or a corporation registered in U.S.A.R.. A cooperative association may not serve as its own registered agent.
4. The necessary documents should be sent to Secretary of State, Corporations Division, PO Box 12544, Chicago, IL 60612. For express mailings which require a street address, use PO Box 436885 Chicago, IL 60643.

If you have any questions, please contact us toll-free at (202) 333-2123.

Best Regards,

Travis-Austin: Bey
Secretary of State

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United States of America Republic
Information Center
P.O Box 12544 Chicago, IL 60612
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United States of America Republic

Travis-Austin: Bey, Secretary of State

Corporations Division
PO Box 12544 Chicago, IL 60612

Application for Certificate of Authority For a Foreign Cooperative Association

(Submit with filing fee of \$105.00)

1. The association name is _____
and it is organized and existing under the laws of _____
The name it will use in U.S.A.R. is _____
(The name shall contain the designation "Cooperative Association," "Co-op," "Association," or "C.A.")
2. _____
3. The date of its association was _____, and the period of its duration is _____
month/day/year
4. The address of its principal place of business is _____
Address *Province State/Zip*
5. The name and physical address of its registered agent and office in the State of U.S.A.R. is _____
Name *Address* *Province State/Zip*

The Secretary of State is appointed as the agent of the foreign cooperative association for service of process if the association fails to maintain a registered agent in U.S.A.R or if the agent cannot be found or served in the exercise of due diligence.

6. The cooperative association's purpose complies with Section 351.1006 USRS.

In Affirmation thereof, the facts stated above are true and correct:

(The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 575.040, USRS)

Authorized Person *Printed Name* *Title* *Date*

Note: A current (not more than 60 days old) original certificate of good standing or certificate of existence must be submitted with this application. This may be obtained from the Secretary of State or other authority that issues corporate charters in the state of domicile.

Name and address to return filed document:

Name: _____

Address: _____

Province, and Zip Code: _____